



PRE-INSPECTION MAINTENANCE CHECKLIST

- Clean gutters
- Add extensions to gutter downspouts so they discharge at least 5ft away from house.
- Trim trees and vegetation back away from the home.
- Seal cracks in walkways, driveways, patios etc.
- Caulk around exterior windows, doors, penetrations where needed.
- Paint areas with deteriorating paint or any areas with exposed wood.
- Change any light bulbs in the house that may be out.
- Tighten down any cabinet handles or door handles that are loose.
- Ensure attic, crawlspace, and basement access is unobstructed and accessible.
- Check for bird nests, wasp nests, etc. and get them removed.
- Replace furnace air filter with a new one.
- Clean area wells, window wells, and storm drains.
- Clean exterior A/C condenser fins of any debris.
- Ensure there is a smoke detector in each bedroom and on each floor.
- Ensure there is a carbon monoxide detector on each floor.
- Ensure each smoke/co detectors have new batteries.
- Clean clothes dryer exhaust vent.
- Ensure at least 3ft of working clearance around the electrical panel.
- Clean any moss or algae off of various surfaces around the house.
- Move soil away from contact with any wood around the house.
- Replace worn insulation around exterior A/C refrigerant line.
- Ensure exterior A/C unit is level.
- Replace any worn or missing weatherstripping around exterior doors.
- Seal any exposed nail heads on the roof with a proper roof sealant.
- Ensure all outlets and receptacles have covers on them.
- Ensure sink drain stoppers are properly connected under the sinks.